

DEPARTMENT OF ECONOMIC SECURITY

Your Partner For A Stronger Arizona

DES works with families, community organizations, advocates and state and federal partners to realize our collective vision that every child, adult, and family in Arizona will be safe and economically secure.

Our Mission is to make Arizona stronger by helping Arizonans reach their full potential through temporary assistance for those in need, and care for the vulnerable.

QUALITY MANAGEMENT MEDICAL DIRECTOR

Division of Developmental Disabilities (DDD)

Office of the Chief Medical Officer

4000 North Central Avenue, Phoenix, Arizona 85012

www.azdes.gov

Would you like to be part of an amazing culture that helps Arizonans reach their full potential through temporary assistance? The Arizona Department of Economic Security (DES) is looking for individuals that are committed to service, community, and teamwork.

The Department of Economic Security, Division of Developmental Disabilities is seeking an experienced and highly motivated individual to join our team as a Quality Management Medical Director (QM Medical Director) with the Office of the Chief Medical Officer. This position is responsible for:

- Supporting the Quality Management staff ensuring timely and consistent responses to members and providers. Oversees Quality Management services, quality assurance and coordination with support coordination. Provides clinical guidance in promoting member quality of care and reviewing/addressing potential lapses to include Quality of Care (QOC) investigations, addressing and reviewing QOC concerns.
- Providing clinical expertise and business direction in support of QM programs. Acts as lead business and clinical liaison to network providers and facilities to support the effective execution of DDD service programs by the clinical teams. Provides clinical oversight with the design and compliance of quality processes/activities. Proactively uses data analysis and periodic assessments to identify opportunities for quality improvement.
- Providing leadership, mentoring, coaching and direct supervision of staff. Completes Performance Appraisals (MAP), authorizes leave, and approves ETE Timecards for staff.
- Providing oversight to providers and facilities and facilitates cooperation in the quality of care delivered to DDD members and assures that the shared relationships are maintained and improved.
- Providing clinical oversight in planning and establishing goals and policies to improve quality and cost-effectiveness of care and service for members. Provides medical expertise in the operation of approved quality improvement programs in accordance with regulatory, state, corporate, and accreditation requirements.

Knowledge, Skills, Abilities:

- Knowledge of clinical guidelines and evidence-based approaches to the provision of services to persons with Developmental Disabilities.
- Knowledge of supervisory practices and procedures.
- Knowledge of Federal Regulations related to Medicaid, Medicare, Federal and State laws, agency rules, policies, and procedures for medical services in a managed care environment.
- Knowledge of Arizona Health Care Cost Containment System (AHCCCS), Department of Health Services, and Centers for Medicare and Medicaid.
- Knowledge of principles of group dynamics and relationships.
- Knowledge of human development Developmental disabilities and Division philosophy of service provision.
- Skills in time management.
- Skills in oral and written communication.
- Skills in analyze situations accurately and taking effective action.
- Skills in effective "team participation" as well as "team management".

- Skills in using computer software (e.g., Microsoft Word, Excel, databases, etc.).
- Ability to lead and supervise.
- Ability to evaluate data and documentation.
- Ability to relate to people with varying levels of knowledge about mental illness and developmental disabilities.
- Ability to work collaboratively with and gain the cooperation of others in the face of disagreement and dissent.

Qualifications/Licenses and Certifications:

- The candidate must possess a license to practice medicine in the state of Arizona granted by the Arizona Medical Board or the Arizona Board of Osteopathic Examiners or the ability to obtain such licensure prior to appointment.
- The candidate must possess and maintain current medical Board Certification in a Primary Care Specialty.
- The candidate must have a valid Level One fingerprint clearance card issued pursuant to Arizona Revised Statute 41-2758.07 in order to work with children and vulnerable adults or ability to obtain one.

Selective Preferences:

- Two to three years of experience in Health Care Delivery Systems e.g., Clinical Practice and Health Care Industry preferred.
- Two years of Supervisory/Leadership experience in a clinical setting preferred.
- Clinical experience working with people with developmental disabilities and behavioral health disorders preferred.

Background Requirements:

- Successfully complete the Electronic Employment Eligibility Verification Program (E-Verify), applicable to all newly hired State employees.
- Successfully pass background and reference checks; employment is contingent upon completion of the above-mentioned process and the agency's ability to reasonably accommodate any restrictions.
- The position will require the possession of and ability to retain a current, valid Arizona state-issued driver's license appropriate to the assignment. Employees who drive on state business are subject to driver's license record checks, must maintain acceptable driving records and must complete any driver training (see Arizona Administrative Code R2-10-207.12). Individuals may be required to use their personal motor vehicle.

Why Should You Apply?

We offer a competitive benefits package that is unmatched by the private sector and a culture that encourages team success and advocates for personal advancement.

- Affordable Health, Dental, Vision and Life and Disability Insurance
- 10 holidays per year
- Paid Vacation and Sick time off - start earning it your 1st day
- Eligible to participate in the Public Service Loan Forgiveness Program (must meet qualifications)
- Contribute to, and participate in the Arizona State Retirement System
- Ride Share and Public Transit Subsidy
- Career Advancement Opportunities
- Tuition reimbursement
- Opportunity to work remotely (home office) on an ad-hoc basis

Interested?

Apply through azstatejobs.azdoa.gov. For questions about this career opportunity, please call Edd Schommer at (602) 542-6836 or email lschommer@azdes.gov.

Persons with a disability may request a reasonable accommodation such as a sign language interpreter or an alternative format by contacting (602) 771-2909. Requests should be made as early as possible to allow time to arrange the accommodation. Arizona State Government is an AA/EOE/ADA Reasonable Accommodation Employer.

Equal Opportunity Employer/Program • Under Titles VI and VII of the Civil Rights Act of 1964 (Title VI and VII), and the Americans with Disabilities Act of 1990 (ADA), Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and Title II of the Genetic Information Nondiscrimination Act (GINA) of 2008; the Department prohibits discrimination in admissions, programs, services, activities, or employment based on race, color, sex, national origin, age, disability, genetics and retaliation. To request this document in alternative format or for further information about this policy, contact your local office; TTY/TDD Services: 7-1-1.

•Free language assistance for DES services is available upon request.